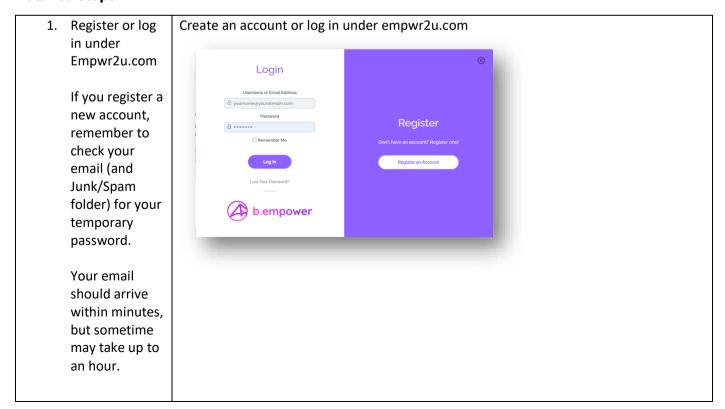
Overview:

- a. Get your "Group Code" from your instructor.
- b. Log-in https://empwr2u.com. (or step 1 below) Register a new account if you don't have one.
- c. Join your instructor's Class Group at https://empwr2u.com/reg (or step 2 below). You don't have to search for the class or online course name.
- d. Complete your Group Course to get your certificate (step 5 below). You can find the course at https://empwr2u.com/gcc/ (or from below locations)
 - i. "My-Courses" page after login
 - ii. "Have A Student Group Code?" top menu ->"Class Groups Joined"
 - iii. My Dashboard -> Group Code Classes
- e. Once you completed your Group Course (pass the quizzes), you will be presented with a "Certificate" button next to your group course name to download your certificate. (step 6 below)

Terminology:

- a. Course A collection of online lessons, topics, evaluation quiz and final quiz hosted by empwr2u.
- b. Class A self-hosting workshop (in-person or online) organized by an instructor.
- c. Class Group An online group that was created by your instructor for his/her class. All your classmates uses the same Group Code to join this group.
- d. Group Code A pass-code that allows you to join the class group. Get it from your instructor.
- e. Group Course The Course for your Group.
- f. Group Code Classes All your Class Groups.
- g. Evaluation Quiz The Online form that you provide feedback about the class/course
- h. Final Quiz The Online exam that you need to pass (>80%) in order to get your certificate.

Detailed steps:



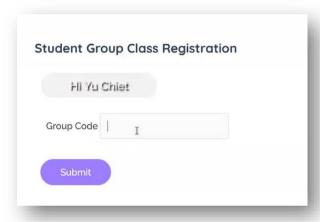
2. Register the class with the group code

Select "Have a Student Group Code?" on the top menu

Select "Join A Class"



Enter the group code provided by the instructor

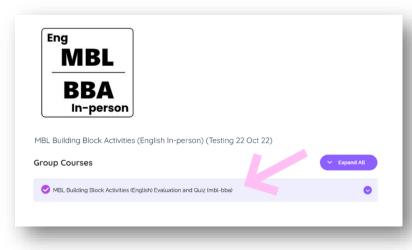


Select the class you joined



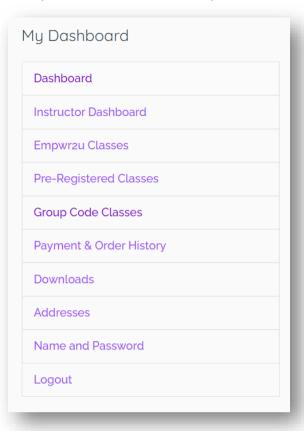
3. Group Course

Check out the group course and complete the quiz and get the certificate

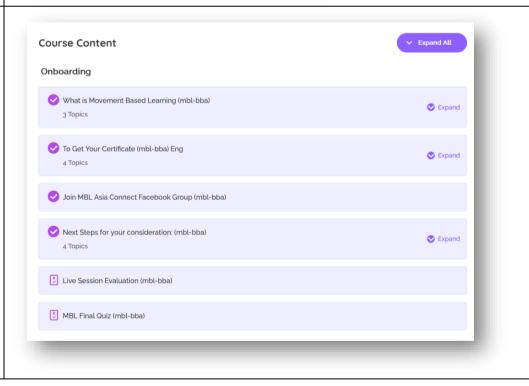


4. Check your Group Code Classes anytime when you login

Go to my dashboard and select Group Code Classes



5. Complete Your Group Course, Evaluation Quiz and Final Quiz



6. Download your Certificate. The "Certificate" button at your course will appear when you have successfully passed the Quiz.

You've earned a certificate!

Download Certificate

100% COMPLETE 1/1 Courses COMPLETE

Frank All

When the Market Market

Or you can download it at Group Code Classes page



Or at My Courses page too.

